

**NEW CLIENT INTAKE SHEET - ASSISTED REPRODUCTIVE TECHNOLOGY (ART)**

DATE: \_\_\_\_\_ REFERRED BY: \_\_\_\_\_

**MATTER TYPE (Check all that apply):**

- Gestational Carrier Agreement (Carrier NOT genetically related to child)
- Traditional Surrogacy Agreement (Surrogate genetically related to child)
- Egg Donor Agreement
  - Known  Anonymous
- Sperm Donor Agreement
  - Known  Anonymous
- Adjudication of Parentage/Birth Order
  - Before birth of the resulting child  After birth of the resulting child

**INTENDED PARENT 1:**

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SSN.: \_\_\_\_\_ SEX: \_\_\_\_\_ GENDER: \_\_\_\_\_ PREFERRED PRONOUNS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH (STATE AND COUNTRY): \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS? \_\_\_\_\_

IS INTENDED PARENT KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE?  YES/ NO

Marital Status:  NO SPOUSE/PARTNER

Married  Registered Domestic Partner  Unmarried, Committed Relationship  Unmarried/Single

NAME OF SPOUSE/PARTNER: \_\_\_\_\_

DATE OF MARRIAGE/REGISTRATION: \_\_\_\_\_

**INTENDED PARENT 2:**

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SSN.: \_\_\_\_\_ SEX: \_\_\_\_\_ GENDER: \_\_\_\_\_ PREFERRED PRONOUNS: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ PLACE OF BIRTH (STATE AND COUNTRY): \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS? \_\_\_\_\_

IS INTENDED PARENT KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE? YES/NO

Marital Status:

Married  Registered Domestic Partner  Unmarried, Committed Relationship  Unmarried/Single

NAME OF SPOUSE/PARTNER: \_\_\_\_\_

DATE OF MARRIAGE/REGISTRATION: \_\_\_\_\_

**\*\* PLEASE PROVIDE A COPY OF LEGAL IDENTIFICATION FOR EACH INTENDED PARENT\*\***

– If U.S. Citizen and Resident: Driver's License and Passport.

– If Non-U.S. Citizen or Resident: Passport

ATTORNEY FOR INTENDED PARENT(S): \_\_\_\_\_

**DONOR**

Egg/Ovum

Sperm

Has Donor Contract already been prepared and executed? Yes/No (If yes, provide copy.)

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SEX: M/F SOCIAL SECURITY NO.: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS: \_\_\_\_\_

IS DONOR KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE? YES/NO

Marital Status:  NO SPOUSE/PARTNER

Married  Registered Domestic Partner  Unmarried, Committed Relationship  Unmarried/Single

NAME OF SPOUSE/PARTNER: \_\_\_\_\_

DATE OF MARRIAGE/REGISTRATION: \_\_\_\_\_

ATTORNEY FOR DONOR: \_\_\_\_\_

**SPOUSE/PARTNER OF DONOR:** (If applicable)

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SEX: M/F SOCIAL SECURITY NO.: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS: \_\_\_\_\_

IS SPOUSE/PARTNER KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE? YES/ NO

**\*\* PLEASE PROVIDE A COPY OF LEGAL IDENTIFICATION FOR DONOR AND PARTNER\*\***

– If U.S. Citizen and Resident: Driver's License and Passport.

– If Non-U.S. Citizen or Resident: Passport

**GESTATIONAL CARRIER:**

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SEX: M/F SOCIAL SECURITY NO.: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS: \_\_\_\_\_

IS GESTATIONAL CARRIER KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE?  YES/ NO

Marital Status:  NO SPOUSE/PARTNER

Married  Registered Domestic Partner  Unmarried, Committed Relationship  Unmarried/Single

NAME OF SPOUSE/PARTNER: \_\_\_\_\_

DATE OF MARRIAGE/REGISTRATION: \_\_\_\_\_

ATTORNEY FOR GESTATIONAL CARRIER: \_\_\_\_\_

**SPOUSE/PARTNER OF GESTATIONAL CARRIER: (IF APPLICABLE)**

FULL LEGAL NAME (as appears on passport): \_\_\_\_\_

SEX: M/F SOCIAL SECURITY NO.: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COUNTY, STATE & COUNTRY OF CURRENT ADDRESS: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

HOW LONG AT THIS ADDRESS: \_\_\_\_\_

IS SPOUSE/PARTNER KNOWN TO BE NATIVE AMERICAN OR ALASKA NATIVE? YES/NO

**\*\* PLEASE PROVIDE A COPY OF LEGAL IDENTIFICATION FOR  
GESTATIONAL CARRIER AND PARTNER\*\***

– If U.S. Citizen and Resident: Driver's License and Passport.

– If Non-U.S. Citizen or Resident: Passport

**MEDICAL CLINIC:**

MEDICAL CLINIC NAME: \_\_\_\_\_

MEDICAL CLINIC ADDRESS: \_\_\_\_\_

MEDICAL CLINIC TELEPHONE: \_\_\_\_\_

MEDICAL CLINIC CONTACT NAME: \_\_\_\_\_

**AGENCY:** ( NOT APPLICABLE - INDEPENDENT JOURNEY)

AGENCY NAME: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_

AGENCY TELEPHONE: \_\_\_\_\_

AGENCY CONTACT NAME AND EMAIL: \_\_\_\_\_

**PROCEDURAL INFORMATION:**

1. OVUM SOURCE: Will the oocytes (eggs) be provided by Intended Parent(s) or Egg Donor?

Intended Parent(s)  Donor:  Anonymous/ Known \_\_\_\_\_

Is the Donor a Relative or Personal Friend?  N/a  Yes  No

Does the Egg Donor have an infectious disease?

Yes\*  No  N/a

\* If YES, please specify:

\_\_\_\_\_

Base Compensation: \$\_\_\_\_\_ OR  Altruistic/Non-Compensated

Anticipated start date of Donor's medication: \_\_\_\_\_

Anticipated Retrieval Date: \_\_\_\_\_

2. SPERM SOURCE: Will the oocytes (eggs) be fertilized by Intended Parent(s) or Sperm Donor?

Intended Parent(s)  Donor:  Anonymous/ Known \_\_\_\_\_

3. EMBRYO SOURCE: Will the embryos be provided by Intended Parent(s) or Donor?

Intended Parent(s)  Donor:  Anonymous/ Known \_\_\_\_\_

EMBRYO(S) TRANSFER DATE: \_\_\_\_\_  Singleton  Twin  \_\_\_\_\_

4. CARRIER: Will the resulting embryo(s) be transferred to Intended Mother or a Gestational Carrier?

Intended Mother  Gestational Carrier  N/a

Is the Gestational Carrier a relative or personal friend?  N/A  Yes  No

Base Compensation: \$\_\_\_\_\_ OR  Altruistic/Non-Compensated

Anticipated start date of Gestational Carrier's medication? \_\_\_\_\_

DATE OF CONFIRMATION OF PREGNANCY: \_\_\_\_\_

GESTATIONAL CARRIER'S WEEK OF GESTATION: \_\_\_\_\_

EXPECTED DUE DATE: \_\_\_\_\_

EXPECTED HOSPITAL NAME: \_\_\_\_\_

HOSPITAL ADDRESS: \_\_\_\_\_

EXPECTED CITY, COUNTY AND STATE OF BIRTH: \_\_\_\_\_

### **MEDICAL SCREENING:**

Has Prospective Gestational Carrier completed a medical evaluation relating to the anticipated pregnancy? \_

N/A  Yes  No (If yes, please complete)

PHYSICIAN'S FULL NAME: \_\_\_\_\_

PHYSICIAN'S ADDRESS: \_\_\_\_\_

PHYSICIAN'S TELEPHONE NUMBER: \_\_\_\_\_

DATE OF REPORT & MEDICAL EVALUATION CLEARANCE: \_\_\_\_\_

**PSYCHOLOGICAL CLEARANCE:**

Has Prospective Gestational Carrier completed a psychological evaluation relating to the anticipated pregnancy?  N/A  Yes  No (If yes, please complete)

PHYSICIAN'S FULL NAME: \_\_\_\_\_

PHYSICIAN'S ADDRESS: \_\_\_\_\_

PHYSICIAN'S TELEPHONE NUMBER: \_\_\_\_\_

DATE OF REPORT & PSYCHOLOGICAL EVALUATION CLEARANCE: \_\_\_\_\_

LEGAL LAST NAME OF CHILD(REN): \_\_\_\_\_

Will the Gestational Carrier be provided with Health Insurance?

Yes  No  Using Gestational Carrier's health insurance

If using Gestational Carrier's health insurance, has Gestational Carrier's policy been reviewed to ensure that it does **NOT** exclude maternity medical coverage for surrogates?  N/A  Yes  No

**(If Home Address outside U.S.A.) HAVE YOU CONSULTED WITH A LOCAL ATTORNEY IN YOUR HOME COUNTRY (If you have not yet done so, please do so before completing this form.)** \_\_\_\_\_

**(If applicable) ARE THERE ANY SPECIAL REQUIREMENTS UNIQUE TO YOUR COUNTRY WITH REGARD TO HOW THE BIRTH CERTIFICATE SHOULD BE PREPARED? (I.e., Same sex parents cannot be listed on birth certificate)** \_\_\_\_\_

**EMERGENCY CONTACT:**

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Name (First, Last)	Relationship	Address	Telephone
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**GESTATIONAL CARRIER/DONOR AGREEMENT TERMS:**

Have Contract Terms Been Discussed?  Yes  No

If YES, please specify terms that you believe are agreed upon:

Selection of Physician? \_\_\_\_\_

Maximum number of embryos to transfer per cycle? \_\_\_\_\_

Termination and Selective Reduction of Pregnancy? \_\_\_\_\_

Maximum number of fetuses Carrier agrees to carry? \_\_\_\_\_

Base Compensation: \$ \_\_\_\_\_ OR  Altruistic/Non-Compensated

Additional Compensation for Twins? \_\_\_\_\_ Triplets? \_\_\_\_\_

Pump breast milk? \_\_\_\_\_

Non-Accountable monthly Allowance? \_\_\_\_\_

Life Insurance? \_\_\_\_\_

Counseling? \_\_\_\_\_

Escrow Account? \_\_\_\_\_

Escrow Deposits required? \_\_\_\_\_

Health Insurance? \_\_\_\_\_

Maternity Clothing Allowance? \_\_\_\_\_

Carrier's Lost Wages? \_\_\_\_\_

Partner's Lost Wages? \_\_\_\_\_

Housekeeping expenses? \_\_\_\_\_

Child Care expenses? \_\_\_\_\_

Travel Expenses? \_\_\_\_\_

Guardian(s) for child(ren)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_